



VOLUNTEER / CASUAL EMPLOYEES DETAILS

Name:.....Member No:.....

Address:.....

Home Tel No:.....Mobile No:.....

In Emergency Contact.....Relationship.....

Home Tel No:.....Mobile No:.....

Do you have any medical condition which could need management or could limit the work you undertake?
Yes / No (delete one)

If Yes, provide details:

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I agree that:

- I need to be aware of any hazards associated with my volunteering activities at the Goulburn Club and that I need to be familiar with the Building Emergency Procedures.
- I understand that in the event of a building emergency (e.g. fire or bomb threat) the most senior staff will become the CHIEF WARDEN and other volunteers will be deputised as DEPUTY WARDENS.
- I will carefully read the Building Emergency Procedures, (available in the bar, and on-line on the club's web site www.goulburnclub.com.au), ask any questions I may have, and attend Building Emergency training sessions if I am available.
- I will carefully read the Safe Work Method Statements (available in the bar, and on-line on the club's web site www.goulburnclub.com.au) entitled: *Appliance Cleaning, Manual Handling, Use of Ladders*.
- If I work behind the bar, I will also carefully read the *Working Behind the Bar* method statement and I will not change beer kegs unless I have read, and been shown, the *Changing Beer Kegs method* statement.
- If I am not sure of any procedure during the course of my work I will ask for additional instruction. I agree that safety in the work place is my number one priority and I will adhere to the Club's rules and safe work methods.

Signed:..... Date.....